



Hudson Area Joint Library Board of Trustees

Approved Minutes

6:30 PM Tuesday November 18, 2014

700 First Street, Hudson WI

1. MEETING CALLED TO ORDER BY O'CONNOR AT 6:36 PM

2. ROLL CALL

Board members present: Barbara Peterson, Karen Homeier, Rich Vanselow, Dan Koch, Dave Ostby, Rich O'Connor

Absent: Marion Shaw, Curt Weese

Staff present: Linda Donaldson, Library Director

Visitors and guests: Roy Sjoberg, Gloria Kramer, Grady Homes

3. APPROVE MEETING AGENDA

MOTION by Ostby, second by Homeier, to approve the agenda and not necessarily in that order. Vote taken. All ayes. MOTION CARRIED.

4. DATE FOR NEXT REGULAR MEETING

December 16, 2014 6:30 pm – the 3rd Tuesday of each month

5. DISPOSITION OF MINUTES FROM OCTOBER 21, 2014 BOARD MEETING AND OF ANY INTERVENING SPECIAL MEETINGS

MOTION by Peterson, second by Homeier, to approve the minutes. Vote taken. All ayes. MOTION CARRIED.

6. CITIZEN COMMENTS

- a) Kramer reported that the Friends have accumulated \$40,000 in Family Fresh receipts.
- b) Sjoberg, District 5 Supervisor Saint Croix County Wisconsin, requested that the Hudson Area Joint Library reimburse neighboring libraries (Roberts, New Richmond, Baldwin, Somerset, River Falls) for circulation to the residents of the Village of North Hudson, Town of St. Joseph, and Town of Hudson residents. Sjoberg reported that reimbursement from the county to the Hudson library over the last ten years was \$502,999. Library reimbursement from Hudson to neighboring libraries over the last ten years was \$244,659.
Sjoberg, District 5 Supervisor Saint Croix County Wisconsin read Scott Cox's email message dated October 24, 2014 at 7:18 AM.. Steve Cox is Corporation Counsel for St. Croix County Wisconsin:
To my knowledge our office has never issued an opinion to the City of Hudson or the Hudson Joint Area library regarding the subject of reimbursements owed to the neighboring libraries of the Hudson Joint Library. I certainly never issued such an opinion. I am sure they are interpreting my legal opinion to the Board of Supervisors to mean that they have no financial obligation to the affected libraries. Such an interpretation is misguided. As I have indicated, there is support under Wisconsin Law that third party beneficiary to a contract may have a cause of action against parties to a contract when their benefit has been eliminated through an amendment to the contract for which the third party beneficiary did not consent to. Whether that doctrine would apply to this issue was not specifically addressed in my opinion last March, as it was beyond the scope of the request.
Sjoberg cited "third party beneficiary" claims in the state of Wisconsin.
 1. 2011AP701 Badger State Inc., et al. v. Keller Construction, et al.;
 2. 12/30/53 Severson versus Milwaukee Auto. Ins. Co.
- c) Comments read by Ostby speaking as a citizen:
I would like to go on record and COMMEND one of our members, Marion Shaw, for standing up for the library at a recent City Council meeting. A former member of the library board who was somehow elected to the county board, called this library a "failed experiment": as he asked the city to 'donate' funds to

adjoining community libraries to make up for any shortage caused by us, when we ended the practice as we could not understand the origin of the requirement in the first place.

Marion, spontaneously, stood up for the library, stating that we were a model of efficiency that other county libraries should emulate, best services for the least cost, best value for the taxpayers, just look at our low circulation rates. Marion went on to say, the county should strive to have other libraries follow our lead, as we balance our budget to stay in this facility with the resources that we have before us. This person should rededicate his personal and county board efforts along those lines, as "the experiment" indeed WAS FAILING as long as he was on this board.

Citation: Hudson City Council Meeting November 10, 2014

http://www.youtube.com/watch?v=ZAmPCU9sIU&feature=youtube_gdata

7. DIRECTOR'S REPORT

a. Discussion and possible action on library operations

"Lead the Change" was a Wisconsin Library Association preconference attended by Donaldson in which participants were to choose 10 words from a listing that describe why a person works in a library. The next step was to reduce the number to four. Donaldson suggested board members consider performing this exercise using the words provided on page one of the Director's monthly report. The four words remaining represent your values according to the speaker. E.g. Access to information, Donaldson expanded on the October, Library Director's report.

b. Discussion and possible action on full-time and permanent part-time wages for 2015

MOTION by Ostby, second by Vanselow, to increase the full-time and permanent part-time wages by 2% starting January 1, 2015. Vote taken. All ayes. MOTION CARRIED.

c. Discussion and possible action on Library Director's annual review

Peterson and Koch will start the annual review process of the Library Director.

d. Discussion and possible action on charitable giving policy

Peterson and O'Connor will review the charitable giving policy and report to the library board at the December 16, 2014.

e. Discussion and possible action requesting that municipalities provide a link to the Hudson Area Joint Library on the municipal website

Donaldson will send a letter requesting the City, Town of Hudson, and Town St. Joseph provide a link to the library website on the municipal webpage.

8. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

a. Friends of the Library

See Kramer's comments above under Citizens Comment.

9. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

a. Discussion and possible action Library Leadership Communication Forum

Library Strategies Consulting, Inc. is scheduled to attend the December board meeting to report on the retreat and online survey results, as well as, provide recommendations to the board and the library's future.

b. Discussion and possible action on proposed annual fund raising materials by Library Strategies Consulting Group

Teleconference with Karen Rose, Lead Consultant, Library Strategies Consulting Group, Inc
MOTION by Peterson, second by Homeier, to approve the annual fundraising materials. Vote taken. All ayes. MOTION CARRIED.

10. FINANCE COMMITTEE REPORT

a. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2014 budget

MOTION by Vanselow, second by Homeier, to approve the regular recurring expenditures of \$79,429.06. Vote taken. All ayes. MOTION CARRIED.

b. Discussion and possible action on invoices that are not recurring or are not within the 2014 Budget vs. Actual to Date

Vanselow reported that line item 396-Technology is over budget due to the purchase of a replacement computer.

1. *Discussion and possible action on Chubb Group of Insurance Company payment for water mitigation and repair by Giertsen Company of MN

Payment was received from the Chubb Group of Insurance Company in the amount of \$14, 721.51 for water remediation expenses. This amount will complete the expenses incurred by the library for water remediation and payment will be sent to Giertsen Company of MN in the amount of \$14,721.51.

c. Discussion and possible action 2014 year-to-date revenue and expenditure report

Peterson questioned if the library received the second payment from the Town of St. Joseph. Donaldson will check on this payment.

d. Discussion and possible action on 2013 and 2014 budget comparison

None.

11. OTHER BUSINESS

None.

12. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

None.

13. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

Library Strategies Consultant, Inc.report

Gifts, Donations, Bequest Acceptance Policy update

Library Director review update

14. ADJOURN

MOTION by Ostby, second by Homeier, to adjourn. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 7:56 PM.

Minutes prepared by Barbara Peterson