



Hudson Area Joint Library Board of Trustees
Approved Meeting Minutes
6:30 PM Tuesday, October 17, 2013
700 First Street, Hudson WI

1. CALL TO ORDER BY RICH O'CONNOR (PRESIDENT) AT 6:32 PM

2. ROLL CALL

Board Members Present: Rich O'Connor, David Ostby, Rich Vanselow, Dan Koch, Curt Weese and Karen Homeier.

Board Members Absent: Barb Peterson and Marion Shaw.

Library Staff: Linda Donaldson and Alexandria Olson.

Visitors & Guests: Scot O'Malley, Jim O'Connor and Gloria Kramer.

3. APPROVE MEETING AGENDA

MOTION by Ostby to, approve the meeting agenda, with a correction (11a, change August date to September); seconded by Vanselow. Vote taken: all ayes (6). MOTION CARRIED.

4. DATE FOR NEXT REGULAR MEETING

Tuesday, November 19, 2013, 6:30 pm (the 3rd Tuesday of each month.)

5. DISPOSITION OF MINUTES FROM SEPTEMBER 17, 2013 BOARD MEETING AND OF ANY INTERVENING SPECIAL MEETINGS

MOTION by Vanselow to, approve disposition of the minutes; seconded by Homeier. Vote taken: all ayes (6). MOTION CARRIED.

6. CITIZEN COMMENTS

No discussion.

7. DIRECTOR'S REPORT AND REQUEST FOR ACTION

a. Request to form policies for webpage and social media

MOTION by Vanselow to, move request to the Policy and Personnel Committee for further review of social media; seconded by Ostby. Vote taken: all ayes (6). MOTION CARRIED.

b. Update on Affordable Care Act and library's role

Discussion; no action taken.

c. Update on transferring funds to Postage and Office Supplies line items

Discussion; no action taken.

d. Presentation of 5-year trends at Hudson Library (cardholders, print vs. non print, circulation statistics)

Discussion; no action taken.

e. Review "Bridge the Gap" appeal for 2013

Discussion; no action taken.

8. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

a. Friends of the Library

Kramer expressed gratitude for Friends Appreciation Day/ Week (awards & Friends' history display, TechHelp (for the senior population), Friends' collection of Family Fresh receipts (currently at \$147,000); \$1,500 will be donated to the Library when receipts total \$150,000. Friends' volunteers available. There are possible plans for new industrial businesses and a parking ramp near the library.

9. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

a. Library Leadership Communication Forum

O'Connor forum will be held on November 21 (2013); an opportunity for library board leaders to discuss the direction of the library; *no action taken*.

10. UPDATE BY TRUSTEES IN REGARDS TO 2014 MUNICIPAL MEMBERSHIP AND ACTION TAKEN ON ITEM #7 OF THE JOINT AGREEMENT REGARDING THE PROVISION FOR REIMBURSEMENT PAYMENTS TO OTHER LIBRARIES

O'Connor mentioned that the municipalities are all in agreement on exempting the Hudson Area Library from reimbursing other libraries (for Hudson patron usage.) Opening the library on Monday's may help to alleviate costs to other libraries in the system. Movement among the municipalities to provide additional funding to the library includes: a proposal from the Mayor (City of Hudson) to increase the City's funding to the library by 5% and that the municipalities match this proposal to some degree.

11. FINANCE COMMITTEE REPORT AND REQUESTS FOR ACTION

a. Review September revenue and expenditures

MOTION by Ostby to, approve the September revenue and expenditures report; seconded by Weese. Vote taken: all ayes (6). MOTION CARRIED.

b. Review the year-to-date revenue and expenditure report

Vanselow correction will be made to the year-to-date revenue and expenditure report; an accounting error changed the deficit from around \$50,000 to \$74,000. *No action taken*.

12. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

Discussion; no action taken.

13. CONSIDER FORMATION OF A NEW LIBRARY FOUNDATION FOR OPERATION FUNDING

O'Connor met with the Library Foundation and suggested a change in their mission statement (in order to be able to fundraise for library operational costs). A request was also made to the Foundation on the possibility of raising enough support to reopen the library on Mondays; *no action taken*.

14. NEW AD HOC COMMITTEE REPORT AND REQUESTS FOR ACTION

a. Discussion with possible action on lease extension

No discussion; no action taken.

15. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

a. Health care insurance cost for full-time employees.

16. ADJOURN

MOTION by Ostby to adjourn the meeting; seconded by Vanselow. Vote taken: all ayes (6). MOTION CARRIED. Meeting adjourned at 7:35 pm.