



Hudson Area Joint Library Board of Trustees

Approved Meeting Minutes

6:30 PM Tuesday 21 May 2013

700 First Street, Hudson WI

1. CALL TO ORDER BY PRESIDENT BARB PETERSON AT 6:36 PM

2. ROLL CALL

Board Members present: Roy Sjoberg, Rich O'Connor, Dave Ostby, Marion Shaw, Dan Koch, Barb Peterson

Board Members absent: Rich Vanselow, Rob Howard

Staff: Linda Donaldson (Library Director), Alexandria Olson (Staff),

Visitors: Laura Whitney, Karen Homeier, Judy Kelly, Joyce Law, Damaris Field, Donna Davis, Curt Weese, Stan Wekkin, Jim O'Connor, Gloria Kramer, Scot O'Malley, Laura Davis, Roger Davis, Jane Hanson, and others.

3. APPROVE MEETING AGENDA

MOTION by O'Connor, second by Sjoberg, to approve the agenda as presented. Vote taken. All ayes. MOTION CARRIED.

4. SET DATE FOR NEXT REGULAR MEETING

Tuesday, June 18, 2013, 6:30 pm

5. DISPOSITION OF MINUTES FROM APRIL 17, 2013 BOARD MEETING AND OF ANY INTERVENING SPECIAL MEETINGS

MOTION by O'Connor, second by Shaw, to approve the minutes with corrections. Vote taken. All ayes. MOTION CARRIED.

6. CITIZEN COMMENTS

Kramer noted the support of the Friends Group and to keep the library in this building.

O'Malley thanked Sjoberg for the amount of work he devoted to the library as a trustee and the quality of the work by Sjoberg. Peterson noted all the efforts of Rob Howard as trustee in the past three years.

7. HUDSON/NORTH HUDSON COMMUNITY ACCESS BOARD PROPOSAL/JUDY KELLY-CHAIR

Kelly reported that the Communications Board has received several requests to have Library Board meetings videotaped. Information on equipment to produce a good-quality filming was presented. Further discussion on this topic will be at the June 18 meeting.

8. DIRECTOR'S REPORT AND REQUESTS FOR ACTION

a. Review Year-to-Date Revenue and Expenditure Report

Donaldson Year-to-Date reviewed the revenue and expenditure report.

MOTION by Shaw, second by Ostby, to eliminate 394-Programming Materials Supplies and move budgeted \$2,700 and contracted expenses of \$350 into 295-Contracted Programming-Child and move \$135.50 of expenses for Young Adult program supplies to 399-Activity Fund. Vote taken. All ayes. MOTION CARRIED.

b. Board agenda on Library web page with links to documents

Board members were able to retrieve documents linked on the agenda posted on the library webpage.

c. Review "Bridge the Gap" appeal for 2013

Peterson will revise the document. MOTION by Sjoberg, second by O'Connor, to spend up to \$5,000 to cover the cost of producing and distributing the annual fundraising campaign with expenses coming out of the proceeds of the fundraising campaign. Vote taken. Five ayes. Shaw abstained. MOTION CARRIED.

MOTION by Shaw, second by O'Connor, to change the content on the "Bridge the Gap" section of the brochure with language of a more positive message and utilizing the trustees and leaders of the municipalities, removing the Hudson Area Library Foundation and Hudson Friends of the Library. Vote taken. All ayes. MOTION CARRIED.

9. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

- a. Friends of the Library
None.
- b. Hudson Area Library Foundation
None.

10. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

- a. Report on Library Director compensation questions and consideration of compensation change
MOTION by Shaw, second by O'Connor, to increase the Library Director compensation by 1% and increase vacation hours by one week retroactive to January 1, 2013. Vote taken. All ayes. MOTION CARRIED.
- b. Review of committee charters
MOTION by Ostby, second by Shaw, to review Charters at the July meeting. Vote taken. All ayes. MOTION CARRIED.

11. FINANCE COMMITTEE REPORT AND REQUESTS FOR ACTION

- a. Recommendation regarding approval of Library expenditures
MOTION by Sjoberg, second by Ostby, to approve expenditures as presented. Vote taken. All ayes. MOTION CARRIED.

12. STEERING COMMITTEE REPORT AND REQUESTS FOR ACTION

- a. Tabled Motion re Resolution for Adequate Funding via Referendum
MOTION by Peterson, second by Sjoberg, to take from the table the resolution for Adequate Funding via Referendum. Vote taken. Four ayes. Shaw and Ostby opposed. MOTION CARRIED.
MOTION by Peterson, second by Sjoberg, to approve the resolution as prepared by Peterson to ask the four joint partners to consider a referendum to increase library funding in 2014 and 2015. Vote taken. Four ayes. Shaw and Ostby opposed. MOTION CARRIED.
- b. Tabled Motion re Abolishing Steering Committee
MOTION by Ostby, second by Shaw, to take from the table abolishing the Steering Committee. Vote taken. Four ayes. O'Connor and Peterson opposed. MOTION CARRIED.
MOTION by Ostby, second by Shaw, to abolish the Steering Committee. Two ayes. Sjoberg, O'Connor, Koch, and Peterson nay. MOTION FAILED.

13. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

- a. For consideration: Draft Revision of Bylaws
Members offered revisions and action will be taken at the June meeting.

14. COMMUNICATIONS COMMITTEE REPORT AND REQUESTS FOR ACTION

15. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

- a. Annual meeting including election of officers, time and place of meetings
- b. Approval of Revised Bylaws
- c. Committee charters for consideration

16. ADJOURN

MOTION by Koch, second by Ostby, to adjourn meeting. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 8:54 pm.

Minutes prepared by Linda Donaldson