



**Hudson Area Joint Library Board of Trustees
Approved Meeting Minutes (with correction)
6:30 PM Tuesday, August 20, 2013
700 First Street, Hudson WI**

1. CALL TO ORDER BY O'Connor AT 6:31 PM

2. ROLL CALL

Board Members Present: O'Connor, Ostby, Shaw, Peterson, Homeier, Weese, Koch (6:35 pm) and Vanselow (6:40 pm)

Staff: Linda Donaldson, Alexandria Olson and Mary Davis

Guests: Donna Davis, Jim O'Connor, Patty Zias, Jeff Zias, Scott O' Mallory, Gloria Kramer, Joyce Law and David Hardin.

3. APPROVE MEETING AGENDA

MOTION by O'Connor to approve of the meeting agenda; seconded by Shaw. Vote taken: all ayes. MOTION CARRIED.

4. DATE FOR NEXT REGULAR MEETING

Tuesday, September 17, 2013, 6:30 pm (the 3rd Tuesday of each month).

5. DISPOSITION OF MINUTES FROM JUNE 18, 2013 BOARD MEETING AND OF ANY INTERVENING SPECIAL MEETINGS

MOTION by Shaw to approve the minutes with correction to 10A; seconded by Ostby. Vote taken: all ayes. MOTION CARRIED.

6. CITIZEN COMMENTS

Kramer suggested yellow caution strips on walk.

7. DIRECTOR'S REPORT AND REQUEST FOR ACTION

a. Review Year-to-Date Revenue and Expenditure Report

Year-to-Date Revenue and Expenditure Report.

b. Review 2013 actual financial report.

i. Consider reallocating line item funds

Donaldson requested moving \$10,000 to line item 395 (books) and \$3,000 to line item 398 (audiovisual).

c. Review 2014 budget proposal

MOTION by Shaw to move this agenda item for discussion and action to later in the meeting; seconded by Ostby. Vote taken: all ayes. MOTION CARRIED.

MOTION by Vanselow to approve the 2014 budget proposal removing the 1% increase in employment compensation; seconded by Peterson. Vote taken: all ayes. Abstained: Shaw. MOTION CARRIED.

Vanselow will present the approved ~~204~~ 2014 budget to the common council.

Weese will take the correct proposal to the North Hudson Finance Committee for approval (revised amount deficit of \$54,803.00); *Linda* is waiting for a response from

Soltis; running 2014 at a deficit.

d. Review "Bridge the Gap" appeal for 2013

i. Savadge Memorial Fund (*Donaldson* updated the trustees on donations to date.)

ii. Website (see Library's website for B.T.G. PDF).

e. Mary Davis summer reading report/ request for action

i. Summer Reading Report

The 2013 Summer Reading Program included: 8 programs, 42 volunteers and a total of 468 participants (112 preschool and 356 grade school).

f. Alexandria Olson programming report/ request for action

i. e-Newsletter (new online newsletter, available on the library's website this Fall 2013; subscribe via email through link.

ii. Book Chalk Walk (library event, 08/30/2013).

iii. Adult Programming (report: Affordable Care Act, TechHelp, TechHelp Toolbar, Denim with a Cause and Summer Reading.)

iv. Friends Appreciation (activity funds will be used.)

8. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

a. Friends of the Library

Joyce Law (Friends of the Library President) presented *Donaldson* with the fourth (out of five) installment pledge of \$15,000 to the Library.

9. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

a. Formation of Committees

MOTION by Peterson to have Ostby and Homeier sit (as new members) on the Finance Committee; seconded by Koch. Vote taken: all ayes. MOTION CARRIED.

b. Appointment of Trustees to Committees

MOTION by Ostby to have Weese and Koch sit (as new members) on the Personnel and Policy Committee; seconded by Homeier. Vote taken: all ayes. MOTION CARRIED.

c. Review Alternative Proposal to Renewing the Building Lease

MOTION by Ostby to approve an ad hoc committee to explore options for the future of the library, with membership to include O'Connor, Koch and Peterson, a timeline of six months and additional membership open to the public from the Hudson area; second by Homeier. Vote taken: all ayes. MOTION CARRIED.

d. Review Hudson Community Foundation Request

No action taken.

10. JOINT LIBRARIES IN WISCONSIN AND THE EXEMPTION FROM COUNTY LIBRARY LEVY TAX AND MAINTENANCE OF EFFORT.

a. Article Distributed: "Libraries: County Library Levy Exemption for Joint Libraries."

From the Municipality August 2013 : 252

11. UPDATE BY TRUSTEES IN REGARDS TO 2014 MUNICIPAL MEMBERSHIP AND ACTION TAKEN ON ITEM #7 OF THE JOINT AGREEMENT REGARDING THE PROVISION FOR REIMBURSEMENT PAYMENTS TO OTHER LIBRARIES

St. Croix County sent letters to the municipalities with information on applying for

exemption from county library tax.

12. FINANCE COMMITTEE REPORT AND REQUESTS FOR ACTION

Current expenditures reviewed by the Library Board.

13. STEERING COMMITTEE REPORT AND REQUESTS FOR ACTION

No Discussion; no action taken.

14. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

No Discussion; no action taken.

15. CONSIDER FORMATION OF A NEW LIBRARY FOUNDATION FOR OPERATION FUNDING

No Discussion; no action taken.

16. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

a. Consider formation of a new library foundation for operation funding.

17. ADJOURN

MOTION by Shaw to adjourn the meeting; seconded by Ostby. Vote taken: all ayes.

MOTION CARRIED. Meeting adjourned at 8:38 pm.

Library Board meeting minutes prepared by Alexandria Olson