



**Hudson Area Joint Library Board of Trustees
Unapproved Meeting Minutes with correction
6:30 PM Monday 8 October 2012
700 First Street, Hudson WI**

1. CALL TO ORDER BY VICE-PRESIDENT SJOBERG AT 6:33 PM

2. ROLL CALL

Board Members Present: Roy Sjoberg, Rich O'Connor, Rob Howard, Marion Shaw, Dan Koch (left meeting at 8:50 PM), Rich Vanselow, Dave Ostby

Absent: Barb Peterson

Visitors: Kevin Adkins, Mary Davis, Jeff Zais

3. APPROVE MEETING AGENDA

MOTION by Howard, second by O'Connor, to approve the agenda. Vote taken. All ayes.
MOTION CARRIED.

4. SET DATE FOR NEXT REGULAR MEETING

November 12, 2012, 6:30 pm – the 2nd Monday of each month

5. DISPOSITION OF MINUTES FROM SEPTEMBER 10, 2012 BOARD MEETING AND OF ANY INTERVENING SPECIAL MEETINGS

MOTION by Koch, second by Howard, to approve the meeting minutes with corrections. Vote taken. All ayes. MOTION CARRIED.

6. CITIZEN COMMENTS

None.

7. DIRECTOR'S REPORT AND REQUESTS FOR ACTION

a. 2013 Break Even Budget

MOTION by Vanselow, second by Sjoberg, to evaluate and possibly adjust the "2013 Break Even Budget : How To Get There" proposal by Donaldson. Vote taken. All ayes.
MOTION CARRIED.

Proposal included closing the library on Monday, reducing employee hours, leasing books & audiovisual materials, establishing a rental collection, purchasing a return/sort system, and outsourcing cataloging.

A special Finance meeting is scheduled to discuss and possibly make changes to the "2013 Break Even Budget: How to Get There" proposal by Donaldson October 17, 7:00 am.

b. Programming/Communication Specialist

c. Christina Endres, Programming Communications Specialist, has resigned.

d. Future Programming

Mike Huber and Jeff Bucklew will be presenting a Digital SLR Beginning Photography program on Wednesday, October 10 6-8 pm.

Community Scan Day is schedule for November 3. The Library is sponsoring this program in partnership with the St. Croix Historical Society.

On September 12 & 26, the library sponsored a hands-on Facebook programing.

The program evaluation forms showed that the audience found the program educational and worthwhile.

e. Trustee Workshop: Library Advocacy

Trustees were reminded about a trustee advocacy workshop. The workshop will be held at the Roberts Public Library on November 1, 6-8 pm and at the Indianhead Federated Library System main office in Eau Claire on November 8, 6-8 pm.

8. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

- a. Friends of the Library
None.
- b. Hudson Area Library Foundation
None.

9. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

- a. Responses to 2013 Preliminary Budget Letter to Municipal Leaders
Town of Hudson has sent a letter to the library stating *pursuant to Section 12, paragraph A of the Amended and Restated Joint Library Agreement executed by the Town of Hudson on September 4th 2008 and also executed by the City of Hudson, the Town of St. Joseph and the Village of North Hudson on or near that date; the Hudson Town Board on behalf of the Town of Hudson is hereby giving notice of its intent withdraw from the Amended and Restated Joint Library Agreement and the Joint Library effective Dec 31, 2013.*
The Hudson Town Board would also like to reserve the right to rescind this action until August 31st, 2013 in the event a solution can be achieved to relieve the taxpayers of the Town from the burden of St. Croix County's 100% Library Levy to the satisfaction of the Hudson Town Board.
- b. Board continuing education on the future of public libraries – will be on November agenda

10. FINANCE COMMITTEE REPORT AND REQUESTS FOR ACTION

- a. Recommendations regarding non-recurring invoices not within the 2012 Board approved budget
MOTION by Sjoberg, second by Vanselow, to approve the annual payment of the 3M service agreement and software maintenance contract of \$2,674 which exceeds the amount of funds appropriated to line item 299 - Contract Services. Vote taken. All ayes. MOTION CARRIED.

MOTION by Vanselow, second by Howard, to recommend the approval of the Board to authorize the Finance Committee to approve payment of individual sub account expenditures which are over the sub account forecast when the actual monthly and yearly expenses are at or below forecast.

AMENDED MOTION by Sjoberg, seconded by Howard, to approve “a limit of up to \$2,000 for the year of all sub accounts.” Vote taken. ~~Six~~ Five ayes. Ostby and Shaw opposed. AMENDMENT CARRIED. (Correction 1/15/2013)

MOTION by Vanselow, second by Howard, to recommend the approval by the Board to authorize the Finance Committee to approve payment of individual sub account expenditures which are over the sub account forecast when the actual monthly and yearly expenses are at or below forecast with a limit up to \$2,000 for the year of all subaccounts. Vote taken. Five ayes. Ostby and Shaw opposed. MOTION CARRIED.

- b. Status of Granite RE, Inc. claim
Sjoberg announce receiving the General Release Waiver of Claim and Covenant.doc pertaining to Granite RE, Inc. confirming this claim is now settled.
The insurance company paid \$2,000 and the library paid \$2,286.

- c. Request for support at 70% of county rate in order to avoid drastic cuts in hours and services

MOTION by Sjoberg, second by Howard, to support the Finance Committee recommendation to the Board of Trustees that it communicates to the four municipal partners that 70% funding level is a sustainable budget for the library, which is the funding level set up in State Statute, and requests that the municipal partners finding tax support to achieve a minimum level of 70% funding in 2013. Vote taken. Three ayes. Ostby, Shaw, and Vanselow opposed. MOTION FAILED. Koch left the meeting before vote taken.

11. STEERING COMMITTEE REPORT AND REQUESTS FOR ACTION

- a. Communication with municipality partners to discuss the future of the Library
The committee is discussing a April 2013 referendum to increase the library funding to the county library levy tax level.
Peterson has asked the four municipalities, the county, and the Library Board for a meeting to discuss the future of the library. This does not seem to move forward.
MOTION by O'Connor, second by Ostby, going on record supporting any efforts municipalities might make to provide special legislation in Madison for consideration of the Hudson situation at the 70% level or allow us to intermittently make adjustments over a period of time to help reach the exemption level of county funding to the library Vote taken. Five ayes. Sjoberg nay.

12. POLICY AND PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

None.

13. COMMUNICATIONS COMMITTEE REPORT AND REQUESTS FOR ACTION

None.

14. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

2013 Break Even Budget

15. ADJOURN

MOTION by Ostby, second by Howard, to adjourn. Vote taken. All ayes. MOTION CARRIED.
Meeting adjourned at 9:12 pm