



Hudson Area Joint Library Board

Approved Meeting Minutes

Monday 9 January 2012

700 First Street, Hudson WI

1. **CALL TO ORDER AT 6:30 PM**
2. **ROLL CALL**
 - a. Board Members Present: Dave Ostby, Barb Peterson, Dan Koch (6:39), Rob Howard, Marion Shaw, and Rich O'Connor.
 - b. Board Members Absent: Roy Sjoberg, Rich Vanselow.
 - c. Visitors Present: Patty Zais, Jeff Zais, Donna Davis, Gloria Kramer, Beverly Riesberg, Jan Standafer, Daryl Standafer, Joyce Law, and Mary Davis.
3. **APPROVE MEETING AGENDA**
 - a. MOTION by Howard, second by Ostby, to approve the meeting agenda. Vote taken. All ayes. MOTION CARRIED.
4. **SET DATE FOR NEXT REGULAR MEETING**
 - a. February 13, 2012, 6:30 pm – the 2nd Monday of each month
5. **DISPOSITION OF MINUTES FROM 12 DECEMBER BOARD MEETING AND OF ANY INTERVENING SPECIAL MEETINGS.**
 - a. Approval of Minutes postponed to the February meeting. Multiple corrections due to markups remaining within document.
6. **CITIZEN COMMENTS**
 - a. Kramer thanked Barb Peterson for accepting the position of President.
7. **PRESENTATIONS BY SUPPORTING ORGANIZATIONS**
 - a. Friends of the Library
 - Standafer reported that the Friends have collected \$150,000 worth of receipts from the Family Fresh store. Family Fresh will donate \$1000 to the Friends when the collection of receipts totaling \$150,000 is submitted to the store.
 - Friends received \$1,500 from the Gerald Hoel Family Fund/St. Croix Valley Foundation
 - Upcoming Friends of the Library events:
 - January 14-Co-sponsoring Geocaching 101 with library
 - January 24-Belwin Conservancy presentation
 - February 18-Ornamental Grasses in the Home Landscaping
 - Law reported the number of volunteers in November was 116 and total number of volunteer hours was 728. In December, the number of volunteers was 54 and a total number of volunteer hours was 484.
 - b. Hudson Area Library Foundation (HALF)

Zais reported the HALF had an annual meeting in October 2011. Officers were elected. Library governance model was discussed at this meeting and until the governance model is fixed the HALF recommends that the Steering Committee seek funding for the Library. The HALF was a beneficiary in the Walby estate and has received a \$500 distribution from this estate.
8. **PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION**
 - a. **ELECTION OF VICE PRESIDENT AND SECRETARY**

Nominations for Vice President

Nominees: Roy Sjoberg

MOTION by Koch, second by O'Connor to cease nominations. Vote taken. All ayes.
MOTION CARRIED.

MOTION by O'Connor, second by Howard, to appoint Roy Sjoberg as Vice President.
Three ayes. Shaw and Ostby oppose. MOTION CARRIED.

Nominations for Secretary

No election of a Secretary at this time.

b. REPORT WITH POSSIBLE ACTION ON HUDSON AREA JOINT LIBRARY RESTATED BYLAWS

Ostby reported that he revised the Bylaws and emailed this document to Donaldson prior to tonight's meeting for distribution to Board Members. Donaldson will send revised Bylaws to Board Members.

Revised Bylaws were referred to the Policy and Personnel Committee for review and to bring a report to the Library Board meeting on February 13.

c. REPORT ON LEGAL OPINION RE COMMITTEE MEMBERSHIP AND THE CREATION OF A NEGATIVE QUORUM AND POSSIBLE ACTION

Legal response was not available.

d. PROPOSAL TO ELIMINATE THE PLANNING (FACILITIES) COMMITTEE

MOTION by Howard, second by O'Connor, to deactivate the Planning and (Facilities) Committee. Vote taken. Three ayes. Shaw and Ostby nay. MOTION CARRIED.

9. STEERING COMMITTEE REPORT AND REQUESTS FOR ACTION

a. Presentation of Committee's materials and findings to municipal partners

MOTION by Howard, second by Koch, to direct the Steering Committee to call a special informational meeting as soon as possible to report the findings to the leaders of the four municipal partners (Mayor, President, two chairs) and the St. Croix County chair with a minimum of four of the five governing leaders present, and a limited amount of community leaders with Bill Wilson in attendance at the meeting as a technical expert and Ed Lucas as presenter with a follow up meeting of all municipal leaders (Mayor, President, two chairs, supervisors, trustees and, and City of Hudson council members, as well as the St. Croix County chair. Vote taken. All ayes. MOTION CARRIED.

It was recommended to request the local cable station videotape this informational meeting. Donaldson will contact Hudson Community Action Television (Channel 15).

MOTION Howard, second by O'Connor, to allocate \$4,000 of the \$14,000 available in line item 217-Other Contractual Services for Bill Wilson to participate in the meeting with governing leaders and the follow-up meeting (with attendance at no more than two meetings). Vote taken. Three ayes. Shaw and Ostby opposed. MOTION CARRIED.

10. DIRECTOR'S REPORT AND REQUESTS FOR ACTION

a. Report on "Bridge the Gap" letter to residents of partner communities

Donaldson reported that the Finance Committee recommended that the "Bridge the Gap" letter be reformatted but continue to convey the same message as the original "Bridge the Gap" letter.

b. Update on clerical secretary for Library Board

Donaldson reported that a revised job position will be proposed to the Policy and Personnel Committee on January 23.

11. FINANCE COMMITTEE REPORT AND REQUESTS FOR ACTION

a. Granite RE, INC. Surety Bonds for Contractors

Attending to the matter with diligence; no communication with Granite RE, INC since late Decembers.

- b. Recommendations regarding non-recurring invoices not within the 2011 Board approved budget.

MOTION by Peterson, second by Howard, to pay \$2,610 to Himmel and Wilson, Library Consultant, for contractual services. Vote taken. All ayes. MOTION CARRIED.

- c. Lobby automatic blinds repair/replacement project

Additional repairs are needed and a proposal will be presented at the Library Board meeting on February 13.

- d. Phipps partnership – Walker Display System

Displaying of Art is tentatively scheduled for the middle of January.

12. PLANNING (FACILITIES) COMMITTEE REPORT AND REQUESTS FOR ACTION

None.

13. POLICY AND PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

None.

14. COMMUNICATIONS COMMITTEE REPORT AND REQUESTS FOR ACTION

Howard reported that a video screening project that is web based promoting the Library is being discussed.

15. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

Revised Bylaws

“Bridge the Gap” fundraising letter

Legal opinion on quorum

Communication of Steering Committee Report

16. Adjourn

MOTION by Ostby, second by Koch, to adjourn. Vote taken. All ayes. MOTION CARRIED.

Meeting adjourned at 8:30 PM.

Our Hudson Area Library provides a community gathering place where knowledge flows freely, nurturing lifelong learning.