

Hudson Area Joint Library Board
Meeting Minutes of June 14, 2010
Approved

Meeting called to order by Vice-President Hipsher at 6:30 pm.

PRESENT: Library Board members: Dave Ostby, Mike Hipsher, Scot O'Malley (left meeting 7:20 pm), Dan Gavin, Rob Howard and Roy Sjoberg. ABSENT: Marion Shaw and Dan Koch.

ALSO PRESENT:

Mary Davis, Linda Donaldson, Jeff Zais, Kathy O'Leary, John Thompson, and Jim O'Connor.

PUBLIC COMMENT

O'Connor noted that the Village of North Hudson has appointed Rob Howard to the Library Board. O'Connor commented that his goal when joining the Library Board eight years ago was to provide a better library for the Hudson area and this has come to fruition.

O'Connor offered to assist with the 700 1st project until completion.

O'Connor listed groups and individuals that deserve recognition for their efforts in helping to improve the Hudson Library -- the Library Board, the Hudson Area Library Foundation, Friends of the Hudson Library, Library employees, Jeff and Patti Zais. O'Connor particularly wanted to recognize Mayor Dean Knudson for leading the effort for the City of Hudson to purchase the 700 1st Street building and Cindy McCleary, architect from the BKV Group, who planned, designed, facilitated, and assisted in the development of the 700 1st Street building project.

O'Connor stressed the need to address the staffing shortages and the need to improve the library collection.

O'Connor welcomed Roy Sjoberg and Rob Howard to the Library Board.

Gavin expressed "thank you" to Davis, Donaldson, and Library staff from Lisa Blum-Brakes a foreign exchange student from Norway staying at the Gavin residence this last school year. Lisa volunteered at the library during her stay in America and enjoyed her time as a volunteer.

SET NEXT MEETING DATE

Next regular meeting: Monday, July 12th at 6:30 pm.

APPROVAL OF PRIOR MINUTES

MOTION by O'Malley, second by Ostby, to approve the May 10th meeting minutes. Vote taken. All ayes. – MOTION CARRIED.

ELECTION OF OFFICERS AND APPOINTMENTS FOR 2010

MOTION by O'Malley, second by Howard, to nominate Sjoberg for the position of President.

MOTION by Ostby to nominate Hipsher for the position of President. Hipsher withdrew himself from the nomination.

Hipsher called for other nominations; none were given, the original motion was voted on. Vote taken. All ayes – MOTION CARRIED. Roy Sjoberg was elected as President of the Library Board for one year.

MOTION by O'Malley, second by Ostby, to nominate Hipsher for the position of Vice-President. Vote taken. All ayes – MOTION CARRIED. Hipsher was elected as Vice-President for one year.

Standing Committee Appointments

Planning Committee: Howard, Sjoberg, Hipsher (Chair), Ostby, O'Malley

Policy and Personnel Committee: Shaw, Koch, Gavin (Chair), Sjoberg

Finance Committee: Sjoberg (Chair), O'Connor, Barsness

PLANNING COMMITTEE

O'Connor reported on the renovation of the 700 1st Street building.

On June 9th, 2010, BKV issued a "Punch List" to Keller Construction.

Placement of signage has started.

On June 14th, Keller Construction and Building Inspector will perform a walk-thru of the building.

Beltmann will move the library on June 16-18th.

Friends will be moving into the building on June 19th.

Library furniture is scheduled to arrive beginning June 23-25th.

The elevator is installed. Await state inspection of the elevator.

The construction completion date is extended to June 16th.

Stairway panels have not arrived.

We are awaiting a temporary verbal occupancy approval to move into the building.

DISCUSSION ON SIGNAGE

The lettering for the Southeast side of the building requires 17' for placement. The lettering was ordered prior to the City Council meeting on May 24th. The City Council approved placing the lettering below the "soldier bricks." Re-ordering lettering to fit in this area is \$1,200-\$1,500.

- The May 24th special meeting of the City Council states
MOTION by O'Malley, second by Bernard to accept the entire sign plan as proposed, minus the lighted library sign or any sign saying Library, on the east side of the building. Alderperson Bernard stated she would second the amended motion if the lettering was also moved to just above the second floor windows, below the "soldier bricks." Alderperson O'Malley agreed to accept that placement as part of the amended motion. All ayes (5) MOTION CARRIED.

Following discussion, Howard will review placement of the signage on the Southeast corner of the building above the window and below the "soldier bricks."

DIRECTOR'S REPORT

The tentative re-opening of the library is July 6th.

FINANCE COMMITTEE

The 700 1st Street building project budget is at \$639,018.

MOTION by O'Malley, second by Howard, to continue authorizing O'Connor to authorize expenditure of up to \$4,000 per item. O'Malley rescinded his motion.

MOTION by O'Malley, second by Sjoberg, to give Sjoberg with O'Connor's assistance the authority to approve expenditure of \$4000 or less for item changes during construction. Vote taken. All Ayes. – MOTION CARRIED.

PRESENTATION OF BY KATHY O'LEARY

O'Leary from Indianhead Federated Library System offered a presentation on the importance of publicity and the different forms of publicity for a public library.

BOARD COMMENTS FOR ITEMS FOR FUTURE AGENDAS

Grand Opening.
Strategic Mid and Long Range Planning

ADJOURN

MOTION by Hipsher, second by Ostby, to adjourn the meeting. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 8:12 pm.