

**Hudson Area Joint Library Board**  
Meeting Minutes of February 8, 2010  
Approved with Corrections

Meeting called to order by President O'Connor at 6:40 pm.

PRESENT: Library Board members: Jim O'Connor, Dan Gavin, Dave Ostby, Marion Shaw, and Sarah Smith present. Alan Burchill, Dan Koch, and Mike Hipsher absent.

ALSO PRESENT:  
Mary Davis, Linda Donaldson, Donna Miller, Jeff Zais, Dean Knutson, and George Klein.

PUBLIC COMMENT:  
None.

Next regular meeting Monday, March 8th at 6:30 pm.

MINUTES:  
MOTION by Smith, second by Gavin, to approve the January 11th meeting minutes. Vote taken. Four ayes. Shaw abstained. – MOTION CARRIED.

PLANNING COMMITTEE  
O'Connor reviewed Boardman, Kroos, Vogel Group Inc. (BKV Group) progress on the design layout for the 700 First Street building and mentioned Cindy McCleary (BKV Group Associate) would be available at the special meeting on Thursday, February 11<sup>th</sup> 6:00 p. m.

Elevator Bids  
The elevator bids were published and the bid opening meeting is scheduled for Thursday February 11<sup>th</sup> 10:00 a. m.

Telephone System  
Gavin requested that the Planning Committee discuss with the city IT personnel to determine if the library could be a part of the City of Hudson telephone system. A cost projection was also requested.

Housing and Urban Development grant (HUD) B-SP-08-WI-0239  
O'Connor reported that the HUD grant (\$147,000) was approved. Funds will be used for BKV fees, plus purchase of elevator and other equipment for the expanded library.

MOTION by Gavin, second by Ostby, to approve the signing the HUD contract agreement contingent upon Attorney Redmon assessment of the contract. Vote taken. All ayes. - MOTION CARRIED.

FINANCE COMMITTEE  
Financial report included in the board packet. No discussion

DIRECTORS REPORT  
2009 Annual Report  
MOTION by Smith, second by Gavin, to approve the 2009 Library ANNUAL Report as presented. Vote taken. All ayes. – MOTION CARRIED.

Name Change  
Donaldson inquired if anyone was in agreement with changing the library name. E.g. removing JOINT from the name "Hudson Area Joint Library." Gavin suggested involving the public in renaming the library. Zais reported that a search of other joint libraries showed that few used the term. This will be reviewed at a later date.

POLICY COMMITTEE  
Policy Spokesperson and Information Dissemination  
Gavin reviewed the draft "Policy on Spokesperson and Information Dissemination" document. Board members discussed it at length, with objections expressed to the amount of detail.

MOTION by Shaw to table the policy. Dies for lack of a second.

MOTION by Smith, second by Ostby, to have the Policy Committee revise the document with suggestions from the Library Board and to make this document more of a guideline rather than a policy. Vote taken. Four ayes. Shaw opposed. - MOTION CARRIED.

O'Connor mentioned the Duties of Board of Directors and Major Responsibilities document included in the board packet.

Mayor Knudson mentioned that it was not necessary to get Common Council approval for the elevator bid, but the Common Council does need to approve the final planning design for the Library's portion of the 700 First Street building.

CLOSED SESSION

MOTION by Gavin, second by Smith, to move into closed session under WI Statute 19.85 (1)(b) to consider evaluation and compensation of Library employees. Roll call vote taken. ~~All ayes.~~ – MOTION CARRIED.

RECONVENE INTO OPEN SESSION

MOTION by Gavin, second by Smith, to reconvene into open session for possible action on employee compensation. Roll call vote taken. All ayes. – MOTION CARRIED.

MOTION by Gavin, second by Smith, to reconsider the December 2009 motion regarding reclassification of the Children's Librarian position. Gavin voted on the prevailing side. Vote taken. All ayes. – MOTION CARRIED.

MOTION by Gavin, second by Smith, to rescind this MOTION that was made in the December 2009 meeting. Vote taken. All ayes. – MOTION CARRIED.

Motion by Gavin, to approve the recommended new job description for the Children's Librarian as presented at Grade level 13 and recommended \$18.84 wage per hour. Vote taken. Four ayes. Shaw opposed. – MOTION CARRIED.

BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

Ostby requested that the Library Board approve a special meeting for Thursday, February 11<sup>th</sup>, 6:00 p m.

MOTION by Gavin, second by Smith, to hold a special meeting on Thursday, February 11<sup>th</sup> 2010, 6:00 pm to review the elevator bids, to award elevator contract, to authorize payment, and to approve the final design plans for the library portion of the building at 700 First Street. Vote taken. All ayes. - MOTION CARRIED.

Adjourn

MOTION by Ostby, second by Smith, to adjourn the meeting. Vote taken. All ayes. - MOTION CARRIED. Meeting adjourned at 8:15 p.m.

**Comment [MSOffice1]:** Three ayes. Shaw and Ostby nay. 4/12/2010