

**Hudson Area Joint Library Board  
Meeting Minutes of June 9, 2009  
Approved with Correction**

Meeting called to order by President O'Connor at 6:35 pm.

PRESENT: Library Board members: Alan Burchill, Marion Shaw, Jim O'Connor, Mike Hipsher, and Dan Gavin. Absent members: Sarah Smith, Dave Ostby, and Dan Koch.

ALSO PRESENT: Patty Zais, City of Hudson; Mary Ellen Paulson, City of Hudson; Steve Anderson, City of Hudson; Laura Whitney, Village of North Hudson; Mary Davis, Children's Librarian; Matthew Winkler, Associate Librarian; Donna Miller Town of Hudson and Carol Kojis, Town of Hudson.

PUBLIC COMMENT:  
None.

Next meeting is Monday, July 13 at 6:30 pm.

MINUTES:

MOTION by Burchill, second by O'Connor, to approve the May 11 meeting minutes with correction. Vote taken. All ayes. – MOTION CARRIED.

ELECTION OF OFFICERS FOR 2009: MOTION by Hipsher, second by Burchill to nominate O'Connor as President. Vote taken. All ayes. – MOTION CARRIED. O'Connor accepted the one year President position.

MOTION by O'Connor, second by Burchill to nominate Hipsher for Vice President

MOTION by Shaw to nominate Ostby for Vice President. MOTION failed for a lack of a second.

Vote taken to elect Hipsher as Vice President. Four ayes. Shaw opposed. – MOTION CARRIED.

DIRECTOR'S REPORT

MOTION by Gavin, second by Hipsher to start posting approved minutes and library board agendas on the library web site. Vote taken. All ayes. – MOTION CARRIED.

Discussion followed on posting library payables on Library web site. By consensus, payables will not be posted on the Library web site.

Director's report initiated discussion about using patron email addresses to send newsletter, surveys, etc. to library users. By consensus the library board agreed to not use patron email addresses for this type of communication. This decision was based on the advice of Mike Cross from the Wisconsin Department of Public Library Administration who cautioned that some patrons may feel this is an invasion of privacy and may not be comfortable receiving unsolicited email.

MOTION by Hipsher, second by Gavin, to purchase a 3M self-pay fines and fees mechanism giving library users the ability to pay fines using a credit card when using a 3M self checkout station with the recommendation that the Library Director report the effectiveness of this service in three months since this ability comes with a yearly software license renewal. Vote taken. Four ayes. Shaw abstained.

By consensus, the library director will purchase an inventory scanner.

STRATEGIC PLANNING COMMITTEE

Hipsher reported that Indianhead Federated Library System (IFLS) preliminary report supports the Rohlf report and John Thompson Director of IFLS will be in attendance at the July 13 board meeting to present the final report. The report will contain information on workflow and space issues.

Hipsher reported that Mayor Knudson attended the last Strategic Planning Committee meeting on May 20. At the meeting, the Mayor offered three possible solutions for additional space:

- a. The library would occupy two floors of the building.
- b. The library would be part of a public safety building.
- c. The library moves into the NMC building on Second Street. The Mayor noted this option would only be possible if one municipality was to purchase the building and the library would be a tenant.

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Hipsher reported the Strategic Planning committee members continue to support moving into the NMC building with another public service sharing the building with the library.

The committee is waiting for the Frisebe Architects, Inc report on the city's public safety building.

Hipsher asked that the library board move forward with the Option A minimal renovation of the library. O'Connor stated that it may be premature to make a decision before reviewing the Frisbie Architects, Inc. report, and he would like to defer this decision until the board knows the content of this report. Shaw mentioned that the lease/rent agreement would guide the library board in future building decisions. Hipsher mentioned that the City will need to approve any renovation of the building.

Shaw favors an isolated entrance for the library and he did not have the BKV Group architectural plans available for review and was not comfortable making a decision at this time.

Burchill stated the City cannot commit to increase operational expenses if a new building was purchased.

MOTION by Hipsher, second by Gavin, to approve going forward with Option A minimal expense and begin discussion with the city to see if they will support the building changes. Three ayes. O'Connor and Shaw opposed.

FINANCE COMMITTEE

MOTION by O'Connor, second by Burchill, to approve the purchase of six library directional signs[LB1]. Five ayes. Shaw opposed. Installation of post by the city Public Works employees will be \$45.00/hr and each post is priced at \$30.00.

-----POLICY AND PERSONNEL COMMITTEE

No report.

BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

ADJOURN: MOTION by Hipsher, second by Gavin, to adjourn the meeting. Vote taken, all ayes - MOTION CARRIED. Meeting adjourned at 7:50 pm.

Linda Donaldson, Library Director