



**Hudson Area Joint Library  
Finance Committee  
Meeting Notice and Agenda  
6:00 PM, October 15, 2013  
700 First Street, Hudson, WI**

1. Call to Order, Roll Call, Certification of Quorum, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff
2. Approve Agenda
3. Disposition of the prior committee meeting Minutes (September 17, 2013)
4. Set date for next meeting
5. Review current financial reports
6. Review invoices and/or expenses
  - a. Make recommendation to the Board for Board action
7. Old business
  - a. Review and make health insurance recommendation to the Board for Board action
8. New business
  - a. Joint Agreement and Board action
9. Consider new Agenda items for next Finance Committee meeting
10. Adjourn

*Our Hudson Area Library provides a community gathering place where knowledge flows freely, nurturing lifelong learning.*

*Finance Committee Members: Rich Vanselow (Chair, LT), Dave Ostby (LT), Karen Homeier (LT).*

*Emailed Agenda to Committee Members, Joint Municipalities and Board Members: 10/03/2013. Emailed to Media 10/03/2013*

**NOTES:**

*Some Agenda items may be taken up earlier in the meeting, or in a different order than listed. Notice is hereby given that a majority of the members of the Hudson Area Joint Library Board of Trustees may be present at the foregoing meeting. This may constitute a meeting of the Library Board of Trustees pursuant to State ex. Rel. Badke v. Greendale Village Board, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Board of Trustees will not take any formal action at this meeting. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 105.*



**Hudson Area Joint Library**  
**Unapproved Finance Committee Meeting Minutes**  
**6:00 PM, September 17, 2013**  
**700 First Street, Hudson, WI**

- 1. Meeting called to order by Vanselow at 6:00 pm.**  
Present: Rich Vanselow, Karen Homeier, and Dave Ostby  
Staff: Linda Donaldson
- 2. Introduction of Visitors**  
None.
- 3. APPROVE AGENDA**  
Approved.
- 4. DISPOSITION OF THE PRIOR COMMITTEE MEETING MINUTES (JULY 10, 2013)**  
No action taken.
- 5. SET DATE FOR NEXT MEETING**  
Tuesday, October 15, 2013 @ 6:00 pm
- 6. REVIEW CURRENT FINANCIAL REPORTS**  
Current and year-end financial reports were reviewed by Committee members.
- 7. REVIEW INVOICES AND/OR EXPENSES**
  - a. Make recommendation to the Board for Board action  
Invoices and expenses reviewed by Committee. Recommended Board approval.
- 8. UNFINISHED BUSINESS**
  - a. Update on recommendation to the Board regarding renewal of the building lease  
No discussion. No action taken.
  - b. Review and possible action on 2013 estimated revenues and expenses  
Donaldson requested that \$18,000 be reallocated from part-time wages and transfer \$10,000 to line items books, \$4,000 to audiovisual, and \$4,000 to periodicals. Action deferred to Board.
  - c. Update and possible action on 2013 Bridge the Greater Gap Campaign
    - i. Transfer and possible action of expenses related to Bridge the Great Gap Campaign (Postage, brochures)  
Committee recommended the Board transfer \$1,464 to line item postage and \$2,974 to line item office supplies from Bridge the Gap donation account.
  - d. Update on Rental Collection  
Donaldson noted 72 DVDs have been purchased (\$1,282.90) for the DVD rental collection and revenue to date is \$407.
  - e. Update on roof repair  
During the last rain fall, the ceiling leaked and public works has been notified.
  - f. Review and possible action on 2014 budget  
Vanselow will present the 2014 budget to the city. Ostby delivered the 2014 budget to the Town of Hudson.
- 9. NEW BUSINESS**  
None.
- 10. CONSIDER NEW AGENDA ITEMS FOR NEXT FINANCE COMMITTEE MEETING**  
None.
- 11. ADJOURN**  
MOTION by Ostby, second by Vanselow, to adjourn. Vote taken. All ayes. Meeting adjourned at 6:29 pm.

Report Selection:

Inclusions Ranges: Begin (thru) End  
Fund & Account... 240.70.55111.121 240.70.55111.829

Approval Plan..... thru

Calendar Start Date..... 01 01 2013

Calendar End (As Of) Date..... 09 30 2013

Level to Page Break..... 1.0

MTD or QTD or YTD Detail (M/Q/Y).... M

Print Inactive Accounts Too?..... N

Exclude Accounts with Zero Dollars.. N

Annual Budget or Year to Date Budget A

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

Exp. Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	LIBRARY									
70	LIBRARY									
55111	LIBRARY PERSONAL SERVICES									
121	SALARY-WAGES FULL-TIME		151,965.00	0.00	12,001.58	116,051.62	35,913.38	76	-----	
P-091313-940	PAYROLL BIWEEKLY	091313			5,912.75	CODE-B,PER#-1,FUND-	240			A
P-092713-059	PAYROLL BIWEEKLY	092713			6,088.83	CODE-B,PER#-2,FUND-	240			A
122	SALARY-WAGES OVERTIME		150.00	0.00	33.06	225.27	75.27-	150	-----	!!!!
P-092713-059	PAYROLL BIWEEKLY	092713			33.06	CODE-B,PER#-2,FUND-	240			A
125	SALARY-WAGES PART TIME		214,368.00	0.00	15,137.73	134,120.29	80,247.71	62	-----	
P-091313-940	PAYROLL BIWEEKLY	091313			7,543.68	CODE-B,PER#-1,FUND-	240			A
P-092713-059	PAYROLL BIWEEKLY	092713			7,594.05	CODE-B,PER#-2,FUND-	240			A
133	LONGEVITY		1,320.00	0.00	0.00	0.00	1,320.00	0		
151	FICA		28,843.00	0.00	2,012.47	19,547.40	9,295.60	67	-----	
P-091313-940	PAYROLL BIWEEKLY	091313			996.32	CODE-B,PER#-1,FUND-	240			A
P-092713-059	PAYROLL BIWEEKLY	092713			1,016.15	CODE-B,PER#-2,FUND-	240			A
152	RETIREMENT		20,020.00	0.00	1,522.95	14,407.97	5,612.03	71	-----	
P-091313-940	PAYROLL BIWEEKLY	091313			758.99	CODE-B,PER#-1,FUND-	240			A
P-092713-059	PAYROLL BIWEEKLY	092713			763.96	CODE-B,PER#-2,FUND-	240			A
154	HEALTH INSURANCE		68,600.00	0.00	4,886.10	52,146.43	16,453.57	76	-----	
P-091313-940	PAYROLL BIWEEKLY	091313			2,443.05	CODE-B,PER#-1,FUND-	240			A
P-092713-059	PAYROLL BIWEEKLY	092713			2,443.05	CODE-B,PER#-2,FUND-	240			A
155	LIFE INSURANCE		250.00	0.00	0.00	0.00	250.00	0		
TOTAL:	PERSONAL SERVICES		485,516.00	0.00	35,593.89	336,498.98	149,017.02	69	-----	
	CONTRACTUAL SERVICES									
212	LEGAL SERVICES		1,000.00	0.00	0.00	715.50	284.50	71	-----	
213	PROFESSIONAL SERV-AUDIT/ACCT		13,200.00	0.00	1,095.00	9,855.00	3,345.00	74	-----	
J-093013-912	SEPTEMBER ADM CHGE				1,095.00	MONTHLY ADM CHG				A
216	LIBR REIMB - CO/INDIANHD FED		93,460.00	0.00	0.00	75,966.60	17,493.40	81	-----	
217	OTHER CONSULTING SERVICES		0.00	0.00	0.00	0.00	0.00	0		
225	TELEPHONE		3,600.00	0.00	345.95	2,987.95	612.05	82	-----	
V-092713-046	01045 AT&T	000000 1158119770			0.44	1158119770	025287	F N		A
V-093013-046	18005 AT&T	000000 71538631010913			345.51	71538631011974	025334	F N		A
249	CONTRACTED MAINT & REPAIR		750.00	0.00	0.00	150.00	600.00	20	--	
294	PROGRAMMING - ADULT		1,000.00	0.00	500.00-	220.00	780.00	22	--	
R-091313-061	FIRST AMERICAN BANK	042412			500.00-	DENIM FOR A CAUSE				A

Exp. Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED INVOICE	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	CONTRACTUAL SERVICES									
295	PROGRAMMING - CHILDREN		2,700.00	0.00	0.00	900.00	1,800.00	33	---	
298	MAINTENANCE AGMT & LEASES		5,500.00	0.00	2,859.00	5,556.94	56.94-	101	-----	
V-092713-051	18286 3M		000000	OF57945	2,674.00	US40894	025132	F N		A
V-093013-051	10026 EO JOHNSON OFFICE TECHNO		000000	I00100312	185.00	100100312	025351	F N		A
299	OTHER CONTRACTIONAL SERVICES		5,000.00	0.00	0.00	2,063.76	2,936.24	41	----	
TOTAL:	CONTRACTUAL SERVICES		126,210.00	0.00	3,799.95	98,415.75	27,794.25	77	-----	
	SUPPLIES & EXPENSES									
311	POSTAGE		3,964.00	0.00	306.74	2,806.75	1,157.25	70	-----	
V-092713-051	08160 ASSOCIATED BANK		000000	RECEIPTS	280.18	POSTAGE	025260	F N		A
B-093013-003			1,464.00	9.17.13 BOARD ACTION		BRIDGE THE GAP MAILING	1			B
J-093013-986	SEPTEMBER ENTRIES		3		26.56	9/20 TRANSFER				A
312	OFFICE SUPPLIES		17,974.00	0.00	1,872.42	7,910.13	10,063.87	44	----	
V-092713-051	04055 DEMCO		000000	5068911	957.43	5068911	025285	F N		A
V-092713-051	16085 QUILL CORPORATION		000000	5432983	269.48	5432983	025284	F N		A
V-092713-053	01197 CARDMEMBER SERVICES		000000	950001210595	59.76	FANS	025136	F N		A
V-092713-051	16085 QUILL CORPORATION		000000	5495024	3.79	5495024	025283	F N		A
V-093013-046	22140 WALMART		000000	20200570433	42.38	REISSUED CHK 7.16.13 STM	024531	F N		A
V-093013-051	16085 QUILL CORPORATION		000000	5696367	299.90	5696367	025337	F N		A
V-093013-051	04055 DEMCO		000000	5084628	137.00	5084628	025336	F N		A
V-093013-051	16085 QUILL CORPORATION		000000	5792889	17.98	5792889	025328	F N		A
V-093013-051	04055 DEMCO		000000	5088808	127.08	5088808	025326	F N		A
B-093013-003			2,974.00	9.17.13 BOARD ACTION		BRIDGE THE GAP MAILING	1			B
H-093013-049	22140 WALMART		072623	20200570433	42.38-	CHK 72623 NOT CLRDR BK	024531	F N		D
324	MEMBERSHIPS & SUBSCRIPTIONS		500.00	0.00	0.00	190.00	310.00	38	---	
326	ADVERTISING		1,030.00	0.00	0.00	1,102.50	72.50-	107	-----	
338	TRAINING-STAFF DEVELOPMENT		1,590.00	0.00	0.00	0.00	1,590.00	0		
339	TRAVEL & CONFERENCES		0.00	260.00	325.00	869.80	1,129.80-9999		-----	!!!!
V-092713-053	01197 CARDMEMBER SERVICES		000000	950001210595	325.00	WLA CONFERENCE	024911	F N		A
357	MAINT & REPAIR SUPPLIES		500.00	34.00	45.79	509.39	43.39-	108	-----	
V-092713-053	01197 CARDMEMBER SERVICES		000000	950001210595	45.79	BULBS	024940	F N		A
392	BOOK PROCESSING		0.00	0.00	0.00	0.00	0.00	0		
393	GRANTS-FOC ON ENGY/ANN MARIE		0.00	0.00	0.00	0.00	0.00	0		
394	PROGRAMMING SUPPLIES		0.00	0.00	0.00	0.00	0.00	0		
395	BOOKS		65,000.00	0.00	3,166.40	36,360.79	28,639.21	55	-----	
V-090313-860	07005 GALE		073317	99854951	48.73	99854951	025080	F N		A
V-092713-051	.04109 KELLEY/KRISTEN		000000	389062	20.75	LOST BOOKS		N		A

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240	LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	SUPPLIES & EXPENSES									
395	BOOKS									
V-092713-051	02020 BAKER & TAYLOR		000000	2028492322	96.13	2028492322	025263	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028500159	10.62	2028500159	025266	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028500185	18.78	2028500184	025265	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	5012738994	206.37	5012738994	025264	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028502339	177.20	2028502339	025267	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028505980	68.78	2028505980	025268	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028506076	236.50	2028506076	025269	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028511917	10.06	2028511917	025271	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028514471	193.29	2028514471	025270	F N		A
V-092713-051	07005 GALE		000000	50118025	182.93	50118025	025277	F N		A
V-092713-051	07005 GALE		000000	50118715	47.98	50118715	025280	F N		A
V-092713-051	07005 GALE		000000	50119631	73.47	50119631	025278	F N		A
V-092713-051	.04108 MARTINS/ANA		000000	347514	32.95	LOST BOOKS		N		A
V-092713-051	.04107 MARTINS/ELAINE		000000	370861	12.95	LOST BOOK		N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028521678	90.58	2028521678	025273	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028521793	10.62	2028521793	025272	F N		A
V-092713-051	07005 GALE		000000	50139428	157.44	50139428	025279	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028523552	100.81	2028523552	025274	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028527623	141.31	2028527623	025276	F N		A
V-092713-051	02020 BAKER & TAYLOR		000000	2028533514	55.16	2028533514	025275	F N		A
V-092713-051	.1243 ALTOONA PUBLIC LIBRARY		000000	432500	17.00	LOST BOOK-GUILT		N		A
V-093013-051	02020 BAKER & TAYLOR		000000	2028535327	340.98	2028535327	025344	F N		A
V-093013-051	02020 BAKER & TAYLOR		000000	2028536699	191.69	2028536699	025343	F N		A
V-093013-051	02020 BAKER & TAYLOR		000000	202854487	11.18	2028544877	025345	F N		A
V-093013-051	02020 BAKER & TAYLOR		000000	2028557633	50.02	2028557633	025349	F N		A
V-093013-051	02020 BAKER & TAYLOR		000000	2028562349	15.66	2028562349	025348	F N		A
V-093013-051	02020 BAKER & TAYLOR		000000	2028562099	125.84	2028562099	025350	F N		A
V-093013-051	07005 GALE		000000	50322068	48.73	50322068	025331	F N		A
V-093013-051	.04114 MARIS ASSOCIATES		000000	0641	264.01	BOOKS		N		A
V-093013-051	02020 BAKER & TAYLOR		000000	2028573712	20.68	2028573712	025347	F N		A
V-093013-051	02020 BAKER & TAYLOR		000000	2028577967	87.20	2028577967	025346	F N		A
396	TECHNOLOGY		8,500.00	98.48	0.00	3,348.45	5,053.07	40	----	
397	PERIODICALS		5,721.00	0.00	0.00	612.39-	6,333.39	10	-	
398	AUDIO-VISUALS		16,000.00	354.06	2,342.75	13,495.23	2,150.71	86	-----	
V-092713-051	17052 RECORDED BOOKS		000000	74787807	64.60	74778373	025137	F N		A
V-092713-051	12065 MIDWEST TAPE		000000	91225276	70.33	91225276	025282	F N		A
V-092713-051	12065 MIDWEST TAPE		000000	91241250	12.59	91241250	025281	F N		A
V-092713-051	17052 RECORDED BOOKS		000000	74794075	129.20	74794075	025288	F N		A
V-092713-053	01197 CARDMEMBER SERVICES		000000	950001210595	336.78	STORE PICKUP	025261	F N		A
V-092713-053	01197 CARDMEMBER SERVICES		000000	950001210595	114.91	EBOOKS KINDLE	025262	F N		A
V-093013-046	22140 WALMART		000000	20200570433	556.84	REISSUED CHK 7.16.13 STM	024757	F N		A

Exp. Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.					
240	LIBRARY								
70	LIBRARY								
55111	LIBRARY								
	SUPPLIES & EXPENSES								
398	AUDIO-VISUALS								
V-093013-046	22140 WALMART	000000	20200570433	63.13-	REISSUED CHK 7.16.13 STM			N	A
V-093013-051	02097 BLACKSTONE AUDIOBOOKS	000000	665945	8.00	665945	025342	F N		A
V-093013-046	22140 WALMART	000000	202000570433	457.68	DVDS	025075	F N		A
V-093013-046	22140 WALMART	000000	202000570433	615.96	DVDS	025096	F N		A
V-093013-046	22140 WALMART	000000	202000570433	209.78	DVDS	025286	F N		A
V-093013-051	12065 MIDWEST TAPE	000000	91263241	133.94	91263241	025332	F N		A
V-093013-051	17052 RECORDED BOOKS	000000	74797070	188.98	74795355	025333	F N		A
H-093013-049	22140 WALMART	072623	20200570433	556.84-	CHK 72623 NOT CLRD BK	024757	F N		D
H-093013-049	22140 WALMART	072623	20200570433	63.13	CHK 72623 NOT CLRD BK		P N		D
399	ACTIVITY SUPPLIES	1,500.00	0.00	212.72	884.57	615.43	58	-----	
V-093013-046	19050 TARGET	000000	12350780625	325.79	NOOKS	025095	F N		A
V-093013-046	19050 TARGET	000000	12350780625	303.96-	RETURN NOOKS	025095	F N		A
V-093013-046	22140 WALMART	000000	202000570433	11.82	CHALK	025117	F N		A
V-093013-046	22140 WALMART	000000	202000570433	8.04	MISC		N		A
V-093013-051	12113 MINUTEMAN PRESS	000000	26012	171.03	26012	025330	F N		A
TOTAL: SUPPLIES & EXPENSES		122,279.00	746.54	8,271.82	66,865.22	54,667.24	55	-----	
	FIXED CHARGES								
510	WORKERS COMPENSATION INS.	800.00	0.00	73.09	730.90	69.10	91	-----	
V-092413-991	05044 EMC INSURANCE COMPANIES	000000	37540753	73.09	2013 WORKMANS COMP	022810	P N		A
511	PUBLIC LIABILITY	2,700.00	146.13	0.00	1,549.00	1,004.87	62	-----	
513	PUBLIC OFFICIALS	2,100.00	0.00	0.00	1,843.00	257.00	87	-----	
517	PROPERTY INS	970.00	0.00	0.00	1,414.00	444.00-	145	-----	!!!!
519	UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0		
532	RENT	130,000.00	0.00	10,793.33	97,139.97	32,860.03	74	-----	
J-090113-913	SEPTEMBER RENT	1		10,793.33	LIBRARY RENT				A
TOTAL: FIXED CHARGES		136,570.00	146.13	10,866.42	102,676.87	33,747.00	75	-----	
	CAPITAL OUTLAY								
812	FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0		
819	OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0		
822	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0		
829	REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0		
TOTAL: LIBRARY		870,575.00	892.67	58,532.08	604,456.82	265,225.51	69	-----	
TOTAL: LIBRARY		870,575.00	892.67	58,532.08	604,456.82	265,225.51	69	-----	
TOTAL: LIBRARY		870,575.00	892.67	58,532.08	604,456.82	265,225.51	69	-----	

Exp. Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL		
GRAND TOTAL		870,575.00	892.67	58,532.08	604,456.82	265,225.51	69	-----	
TOTAL NUMBER OF RECORDS PRINTED		132							



Report Selection:

Inclusions Ranges: Begin (thru) End  
Fund & Account... 240 240

Approval Plan..... thru

Calendar Start Date..... 01 01 2013

Calendar End (As Of) Date..... 09 30 2013

Level to Page Break..... 1.0

MTD or QTD or YTD Detail (M/Q/Y).... M

Print Inactive Accounts Too?..... N

Exclude Accounts with Zero Dollars.. N

Annual Budget or Year to Date Budget A

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

Revenue Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	Project	FIL
240	LIBRARY								
70	LIBRARY								
43261	FED GRANT-LIBRARY								
000	GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0		
	PUBLIC CHARGES FOR SERVICES								
46111	COPIES - TAXABLE								
000	COPIES - TAXABLE	0.00	0.00	239.86	2,132.95	2,132.95-9999			!!!!
R-090413-933	LIBRARY COPIER COIN	042291		239.86	BANKED 9/3/2013				A
TOTAL:	COPIES - TAXABLE	0.00	0.00	239.86	2,132.95	2,132.95-9999			!!!!
46119	MISC TAXABLE CHARGES								
000	MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0		
46710	LIBRARY FINES								
000	LIBRARY FINES	40,000.00	40,000.00	3,545.05	24,362.27	15,637.73	60	-----	
R-090413-933	LIBRARY FINES	042298		721.98	8/16-8/28/13				A
R-090913-936	LIBRARY FINES	042343		558.90	WEEK OF 8/30-9/5/13				A
R-091313-061	LIBRARY FINES	042430		424.20	9/6 TO 9/12/13				A
R-092013-066	INDIANHEAD FED LIBR SYST	042517		869.56	ECOMMERCE				A
R-092013-066	LIBRARY FINES	042518		463.82	WEEK OF 9/13-9/19/13				A
R-092713-070	LIBRARY FINES	042604		506.59	WEEK OF 9/20-9/26/13				A
TOTAL:	LIBRARY FINES	40,000.00	40,000.00	3,545.05	24,362.27	15,637.73	60	-----	
46713	LIBRARY RENTALS								
000	LIBRARY RENTALS	0.00	0.00	331.00	808.00	808.00-9999		-----	!!!!
R-090413-933	LIBRARY FINES	042298		74.00	RENTAL DVD				A
R-090413-933	LIBRARY FINES	042298		24.00	RENTAL BOOK				A
R-090913-936	LIBRARY FINES	042343		67.00	RENTAL DVD				A
R-090913-936	LIBRARY FINES	042343		18.00	RENTAL BOOKS				A
R-091313-061	LIBRARY FINES	042430		49.00	RENTAL DVD				A
R-091313-061	LIBRARY FINES	042430		18.00	RENTAL BOOKS				A
R-092013-066	LIBRARY FINES	042518		27.00	RENTAL DVD				A
R-092013-066	LIBRARY FINES	042518		10.00	RENTAL BOOKS				A
R-092713-070	LIBRARY FINES	042604		34.00	RENTAL DVD				A
R-092713-070	LIBRARY FINES	042604		10.00	RENTAL BOOKS				A
TOTAL:	LIBRARY RENTALS	0.00	0.00	331.00	808.00	808.00-9999		-----	!!!!
TOTAL:	PUBLIC CHARGES FOR SERVICES	40,000.00	40,000.00	4,115.91	27,303.22	12,696.78	68	-----	
	INTERGOVERNMENTAL CHARGES								
47105	FEDERAL GRANT-HUD								

Revenue Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	REMAINING BALANCE	PCT	
			INVOICE	AMOUNT		DESCRIPTION	Project		FIL
240	LIBRARY								
70	LIBRARY								
47105	INTERGOVERNMENTAL CHARGES								
	FEDERAL GRANT-HUD								
000	FEDERAL GRANT-HUD		0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	FEDERAL GRANT-HUD		0.00	0.00	0.00	0.00	0.00	0	
47301									
000	CITY OF HUDSON		0.00	281,174.00	0.00	281,174.00	0.00	100	-----
47302									
000	VILLAGE OF NORTH HUDSON		0.00	81,144.00	0.00	81,144.00	0.00	100	-----
47303									
000	TOWN OF HUDSON		0.00	183,675.00	0.00	183,675.00	0.00	100	-----
47304									
000	TOWN OF ST. JOSEPH		0.00	83,031.00	41,515.50	83,031.00	0.00	100	-----
R-091813-064	TOWN OF ST JOSEPH	042477			41,515.50	HUDSON AREA JT LIBRA			A
47310	GENERAL GOVERNMENT REVENUE								
000	LOCAL GOVERNMENT-GENERAL		347,850.00	0.00	0.00	595.70	595.70-9999		-----!!!!
TOTAL:	GENERAL GOVERNMENT REVENUE		347,850.00	0.00	0.00	595.70	595.70-9999		-----!!!!
47311									
000	COUNTY LIBRARY LEVY		89,166.00	89,166.00	0.00	88,338.27	827.73	99	-----
TOTAL:	INTERGOVERNMENTAL CHARGES		437,016.00	718,190.00	41,515.50	717,957.97	232.03	99	-----
	MISCELLANEOUS REVENUES								
48100	INTEREST								
000	INTEREST		700.00	700.00	0.00	1,569.25	869.25-	224	-----!!!!
TOTAL:	INTEREST		700.00	700.00	0.00	1,569.25	869.25-	224	-----!!!!
48500	DONATIONS- PRIVATE ORG/IND								
000	DONATIONS-PRIVATE ORG/IND		0.00	0.00	347.00	5,759.00	5,759.00-9999		-----!!!!
R-091813-064	ST CROIX VALLEY FOUNDATI	042475			347.00	ALAN DETTMAN FUND			A
TOTAL:	DONATIONS- PRIVATE ORG/IND		0.00	0.00	347.00	5,759.00	5,759.00-9999		-----!!!!
48560	DONATION-SUMMER READ PROGRAM								
000	DONATION-SUMMER READ PROGRAM		0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	DONATION-SUMMER READ PROGRAM		0.00	0.00	0.00	0.00	0.00	0	
48561	DONATION-LITERACY PROGRAM								

Revenue Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Adopted Budget Revisd Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	REMAINING BALANCE	PCT	Project	FIL
240	LIBRARY									
70	LIBRARY									
48561	MISCELLANEOUS REVENUES DONATION-LITERACY PROGRAM									
000	DONATION-LITERACY PROGRAM		0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATION-LITERACY PROGRAM		0.00	0.00	0.00	0.00	0.00	0		
48562	DONATIONS-HISTORY ROOM									
000	DONATION-HISTORY COLLECTION		0.00	0.00	0.00	25.00	25.00-9999			-----!!!!
TOTAL:	DONATIONS-HISTORY ROOM		0.00	0.00	0.00	25.00	25.00-9999			-----!!!!
48563	FRIENDS OF LIBRARY PLEDGE									
000	FRIENDS OF LIBRARY PLEDGE		15,000.00	15,000.00	0.00	15,000.00	0.00	100		-----
TOTAL:	FRIENDS OF LIBRARY PLEDGE		15,000.00	15,000.00	0.00	15,000.00	0.00	100		-----
48564	DONATIONS-BRIDGE THE GAP									
000	DONATION-BRIDGE THE GAP		0.00	25,000.00	450.00	20,879.00	4,121.00	83		-----
R-091213-060	BRIDGE THE GAP	042402			125.00	BRIDGE THE GAP				A
R-091813-064	THOMAS HUGDAHL	042468			100.00	BRIDGE THE GAP				A
R-092013-066	MATTHEW ROMBERG	042516			100.00	BRIDGE THE GAP				A
R-093013-087	BRIDGE THE GAP	042607			125.00	BRIDGE THE GAP				A
TOTAL:	DONATIONS-BRIDGE THE GAP		0.00	25,000.00	450.00	20,879.00	4,121.00	83		-----
48600	MISCELLANEOUS REVENUES									
000	MISCELLANEOUS REVENUES		0.00	0.00	54.95	1,373.95	1,373.95-9999			-----!!!!
R-091313-061	INDIANHEAD FED LIBR SYST	042414			19.95	DAMAGED ITEM COURIER				A
R-093013-087	CITY OF BLOOMER	042608			35.00	LOST BOOK				A
TOTAL:	MISCELLANEOUS REVENUES		0.00	0.00	54.95	1,373.95	1,373.95-9999			-----!!!!
TOTAL:	MISCELLANEOUS REVENUES		15,700.00	40,700.00	851.95	44,606.20	3,906.20-	109		-----
49210	OTHER FINANCING SOURCES TRANSFER FROM GENERAL FUND									
000	TRANSFER FROM GENERAL FUND		281,174.00	0.00	0.00	0.00	0.00	0		
TOTAL:	TRANSFER FROM GENERAL FUND		281,174.00	0.00	0.00	0.00	0.00	0		
49220	TRANSFER FROM SPEC REV FD									
000	TRANSFER FROM SPEC REV FD		0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	TRANSFER FROM SPEC REV FD		0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER FINANCING SOURCES		281,174.00	0.00	0.00	0.00	0.00	0		
TOTAL:	LIBRARY		773,890.00	798,890.00	46,483.36	789,867.39	9,022.61	98		-----
TOTAL:	LIBRARY		773,890.00	798,890.00	46,483.36	789,867.39	9,022.61	98		-----

Revenue Guideline with Detail  
FOR THE PERIOD(S) JAN 01, 2013 THROUGH SEP 30, 2013

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	Adopted Budget	Revisd Bdgt	ANNUAL AND IN PROCESS	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	FIL
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	Project				
GRAND TOTAL		773,890.00	798,890.00	46,483.36	789,867.39	9,022.61	98	-----	
TOTAL NUMBER OF RECORDS PRINTED		47							

## January - December 2013

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	Actual to Date	Amount Remaining	Percent Remaining
<b>Revenue</b>														
City of Hudson	49210	281,174		140,587						140,587		281,174	0	0%
Village of N. Hudson	47302	81,144		40,572						40,572		81,144	0	0%
Town of Hudson	47303	183,675		91,838						91,838		183,676	-1	0%
Town of St. Joseph	47304	83,031		41,516							41,516	83,032	-1	0%
St. Croix County	47311	82,966		82,851								82,851	115	0%
Other Counties	47311	6,200	253	5,234	596							6,083	117	2%
Copies, Fines, Misc.	46710	40,000	2,701	2,563	2,886	3,568	3,179	1,308	4,646	3,654	4,171	28,676	11,324	28%
Donation - Friends Pledge	48563	15,000								15,000		15,000	0	0%
Donation - Bridge the Gap	48564	25,000	200			500		50	14,530	5,149	450	20,879	4,121	16%
Donations - History Collection	48562					25						25	-25	0%
Donations - Other	48500		5,050				362				847	6,259	-6,259	0%
Interest	48100	700			843			726				1,569	-869	-124%
Transfer - Impact fees	49220											-	0	
<b>Total Revenue</b>		798,890	8,204	405,161	4,325	4,093	3,541	2,084	19,176	296,800	46,983	790,367	8,523	1%
<b>Staff Compensation</b>														
Full Time Salaries	121	153,285	7,095	12,164	17,749	12,510	11,922	11,898	12,266	18,446	12,002	116,052	37,233	24%
Overtime Salaries	122	150	97	31	0	0	0	0	0	64	33	225	-75	-50%
Part Time Salaries	125	214,368	5,936	11,804	18,156	13,698	15,257	15,951	14,919	23,260	15,138	134,120	80,248	37%
FICA	151	28,843	1,936	1,770	2,676	1,939	2,013	2,064	2,013	3,124	2,012	19,547	9,296	32%
Pension	152	20,020	1,456	1,268	1,901	1,432	1,482	1,538	1,509	2,299	1,523	14,408	5,612	28%
Health Insurance	154	68,600	12,385	5,035	5,085	5,185	4,900	4,885	4,901	4,886	4,886	52,146	16,454	24%
Life Insurance	155	250	0									-	250	100%
												-	0	
<b>Staff Compensation Subtotal</b>		485,516	28,904	32,072	45,567	34,763	35,573	36,336	35,609	52,080	35,594	336,498	149,018	31%

## January - December 2013

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2012 Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	Actual to Date	Amount Remaining	Percent Remaining
<b>General Operating Expenses</b>														
Legal Fees	212	1,000			315	210	191					716	285	28%
Hudson Finance/Personnel Fee	213	13,200	1,095	1,095	1,095	1,095	1,095	1,095	1,095	1,095	1,095	9,855	3,345	25%
Reimbursement to other libraries	216	35,000	34,488									34,488	512	1%
IFLS-operating/maintenance	216	58,460	1,995	28,532					11,247			41,774	16,686	29%
Planning Study	217	0										-	0	0%
Telephone	225	3,600	288	5	333	663	374	9	313	657	346	2,987	613	17%
Contracted Maint. & Repair	249	750	150			0						150	600	80%
Contracted Programming-Adult	294	1,000			720							720	280	28%
Contracted Programming-Child	295	2,700					400	500				900	1,800	67%
Maintenance Agmt/Leases	298	5,500	529		254	770	186		543	417	2,859	5,557	-57	-1%
Contract Services	299	5,000							2,064			2,064	2,936	59%
Postage	311	3,964	188	15		293	163	12	1,812	17	307	2,807	1,157	29%
Office Supplies	312	17,974	356	180	88	409	47		3,536	1,422	1,872	7,910	10,064	56%
Memberships	324	500				190						190	310	62%
Advertising	326	1,030	339	747	16							1,102	-72	-7%
Staff Development	338	1,000										-	1,000	100%
Conferences & Travel	339	590					294	251			325	870	-280	-47%
Maint & Repair Supplies	357	500				37	62	68	-11	307	46	509	-9	-2%
Program Material Supplies	394				350	136	-486					-	0	0%
Books	395	65,000	2,518	2,010	5,387	7,181	5,756	3,210	3,970	3,162	3,166	36,361	28,639	44%
Technology	396	8,500			138	840	118	712	45	1,200		3,053	5,447	64%
Periodicals	397	5,721			25	-637						(612)	6,333	111%
Audio-Visual	398	16,000	1,622	184	1,104	2,671	1,282	870	2,056	1,364	2,343	13,495	2,505	16%
Activity Fund	399	1,500					150	351	171		213	885	615	41%
Ins. Workers Comp	510	0	146	73	73	73	73	73	73	73	73	730	-730	0%
Ins. Public Liab.	511	3,500	1,549									1,549	1,951	56%
Ins. Public Officials	513	2,100	1,843									1,843	257	12%
Ins. Property Ins.	517	970	1,414									1,414	-444	-46%
Bld. Occupancy Exp.	532	130,000	10,793	10,793	10,793	10,793	10,793	10,793	10,793	10,793	10,793	97,139	32,861	25%
Furniture & Furnishings												-	0	
<b>General Operating Subtotal</b>		385,059	59,313	43,635	20,691	24,722	20,497	17,944	37,706	20,508	23,438	268,456	116,603	30%
<b>Total Expenses</b>		870,575	88,217	75,707	66,258	59,486	56,071	54,280	73,315	72,588	59,032	604,954	265,621	31%
<b>NET REVENUE (EXPENSE)</b>		-71,685	-80,013	329,454	-61,933	-55,393	-52,530	-52,196	-54,139	224,211	-12,049	185,413	-257,098	
Less Donation Revenues			-5,050	0	0	-25	-362				-500	(5,937)		
Add transfer of donations												-		
Add Donation Expenditures							362					362		
<b>OPERATING REV. (EXP)</b>		-71,685	-85,063	329,454	-61,933	-55,418	-52,530	-52,196	-54,139	224,211	-12,549	179,838	-257,098	

## January - December 2013

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Capital Expenditures		Budget	January	February	March	April	May	June	July	August	September	Actual to Date	Amount Remaining	Percent Remaining
<b>Donations Cash Accounts</b>	<b>11381</b>													
<b>Cash Balance - beginnning</b>			19,830	24,880	24,880	9,915	9,915	9,935	9,915	9,935	9,935	19,830		
Donation - Private Org/Ind	48500		5,050	0	0	0	362	0	0	0	500	5,912		
Interest earnings					35		20		20			55		
Less transfer to Library Operating					-15,000							(15,000)		
Less expenditures from donations							-362					(362)		
<b>Cash Balance - end</b>			<b>24,880</b>	<b>24,880</b>	<b>9,915</b>	<b>9,915</b>	<b>9,935</b>	<b>9,935</b>	<b>9,935</b>	<b>9,935</b>	<b>10,435</b>	<b>10,435</b>		

History Collection Account	11385													
<b>Cash Balance - beginnning</b>			135	135	135	136	161	161	161	161	161	135		
Donations - History Collection	48562		0	0	0	25	0	0				25		
Interest Earned														
Less expenditures from donations												-		
<b>Cash Balance - end</b>			<b>135</b>	<b>135</b>	<b>135</b>	<b>161</b>	<b>161</b>	<b>161</b>				<b>160</b>		
<b>Library Impact Fees</b>														
<b>Cash Balance - beginnning</b>			44,947	44,947	45,203	50,173	67,069	67,581	67,951	114		44,947		
Fees collected			0	256	4,864	16,896	512	256		7,168		29,952		
Interest Earned					106				114			220		
Less fees transferred to Capital Project									(67,837)	\$ (7,282)		(75,119)		
<b>Cash Balance - end</b>			<b>44,947</b>	<b>45,203</b>	<b>50,173</b>	<b>67,069</b>	<b>67,581</b>	<b>67,951</b>	<b>114</b>	<b>0</b>		<b>0</b>		